

AUTHORIZATION FOR PURCHASE AND REQUEST FOR CHANGE  
**UNITED STATES SERIES I SAVINGS BONDS**

DATE	<b>PRINT IN INK OR TYPE</b>			
EMPLOYEE'S NAME	(First Name)	(Initial)	(Last Name)	SOC. SEC. OR EMP. PAYROLL NO.

EMPLOYER	DEPT.	LOCATION
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<b>A</b> NEW ALLOTMENT <input type="checkbox"/>	<b>B</b> INCREASE ALLOTMENT <input type="checkbox"/>	<b>C</b> CHANGE DENOMINATION <input type="checkbox"/>	<b>D</b> CHANGE INSCRIPTION <input type="checkbox"/>	<b>E</b> OTHER (Describe on reverse <input type="checkbox"/>
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(If you checked A,B, or C above AMOUNT TO BE ALLOTTED EACH PAY PERIOD* complete the following)	BOND DENOMINATION (cost price)
\$ _____	\$50 <input type="checkbox"/> \$75 <input type="checkbox"/> \$100 <input type="checkbox"/> \$200 <input type="checkbox"/> \$500 <input type="checkbox"/> \$1,000 <input type="checkbox"/> \$5,000 <input type="checkbox"/> \$10,000 <input type="checkbox"/>

**BOND INSCRIPTION (If you checked A or D above, complete the following)**

OWNER'S NAME	(First Name)	(Middle or Initial)	(Last Name)	SOC. SEC. OR EMP. PAYROLL NO.
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ADDRESS {	(Number and Street)
	(City or Town) <span style="float: right;">(State) <span style="margin-left: 100px;">(Zip Code)</span></span>

CO-OWNER <input type="checkbox"/>	(First Name)	(Middle Name or Initial)	(Last Name)	SOC. SEC. OR EMP. PAYROLL NO.
BENEFICIARY <input type="checkbox"/> (Check One)				

\* For allotment options, see your canvasser or payroll office.

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## U.S. Savings Bonds offer:

- Market-based interest with a guaranteed minimum rate.
- Exemption from state and local income tax.
- Federal tax exclusion if Bonds are used for post-secondary education. Restrictions apply.
- Complete safety against loss.

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## E. OTHER ACTION (Explain)

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**Note:** The furnishing of a Social Security number for the owner of first named co-owner of a Bond is required by the regulations governing Saving Bonds, i.e. Department Circular PD Series 3-80 (31 CFR 353). The numbers are used to maintain ownership records of the Bonds. Other information requested by this is also required under the above regulations to establish the rights, authority and/or entitlement of the signers. Failure to furnish any of the requested information may prevent completion of the transaction. Married women should use their given names, e.g. "Mary L. Smith". If co-owner or beneficiary is designated, the inclusion of that individual's Social Security number is desirable but not required. The use of courtesy titles is optional.

**I hereby authorize the foregoing allotment from my pay with the understanding that U.S. Saving Bonds will be issued as requested. This authorization is to remain in effect until canceled by me in writing or termination of my employment.**

**EFFECTIVE ON FIRST PAYROLL PERIOD AFTER**

\_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
Employee's Signature (Must be same as shown on payroll)